



## ST. DAY & CARHARRACK COMMUNITY SCHOOL

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Dear Parents

The teaching staff of **St Day and Carharrack School** would like to meet with **all** classes on-line using ZOOM. Teachers will email you a link, time and day individually, for the week beginning 22<sup>nd</sup> June 2020. This is purely optional but a great way to connect enabling everyone to meet and see their friends together at last!

You will be sent the link and instructions in an email **from your class teacher**. The device will need a camera and microphone.

When you log in it will tell the teacher you are waiting to enter the meeting and then, as the organiser of the group, we can give you permission to enter. **It will be by invite only and a closed group**. You will need to make sure it has your child's name as the display name.

It may take a while to check the video and audio are working. If you cannot be heard or seen, click on the mute and video button which will help you enable the camera and microphone. These can be found to the bottom left hand corner when you have Zoom open as a full screen. Alternatively you will be able to put a message in the chat bar that the teacher can then help you with.

### Permission

Please email this permission return slip to the class teacher - (copy and paste the box below inputting correct name as applicable.):

#### **PERMISSION RETURN SLIP TO TAKE PART IN A CLASS ZOOM SESSION**

I (INSERT NAME) am happy for my child (INSERT CHILD NAME) to participate in the online video call and I will remain near by, for the meeting.

I agree to the following:

**Images of, and recording of, the meeting by participants is not permitted.**

### Safeguarding

- To support your child please remain in the vicinity.
- You can blank the background by using the tool bar if you wish.
- The teacher of each class will be present to support the children.
- Our Golden Rules and politeness in communication will be expected. Children will be reminded of this at the beginning of the session.
- If a child is struggling to follow our Golden Rules and behaves inappropriately, they will be asked to leave the meeting.



- Children need to be fully and appropriately dressed. Our key worker children will be wearing their white polo shirt. Your child may wish to do the same so it feels like a school get together!

### **Activity/Discussion during meeting**

Once we have greeted everyone, we would like each child to share something interesting they have done or achieved during lockdown. We will use this first session as more of a 'hello' and enjoying seeing everyone! The following week there will then be a planned activity set by each individual teacher. Activities may include games, class quiz, stories or anything else the children may suggest!

Obviously, this is a new way for us to support your children while not in school and I believe it is a good way in supporting emotional wellbeing for all. There may be technical hiccups but don't worry we will talk you through any issues. **It is vital everyone adheres and supports the privacy of others and by accepting the offer you are accepting to participate in being mindful that no permission is given to distribute, take or record imagery.**

We look forward to trialling this new way of connecting with you. **Please let your class teacher know- by replying to this email- if you would like to take part in this new platform of learning.**

**Once your email permission has been received, you will be sent the link.**

Yours sincerely

Susannah Storey  
Headteacher