

Dear Parents

I hope this email finds you all well and keeping as safe as you can as you continue with critical working arrangements.

We wanted to let you know that we will be open next week, from Tuesday 14th April to support those of you classed as critical key workers and requiring emergency childcare provision. We will be operating a rota system and trying to minimise the number of staff in the building. It is really important that you read the attached letter with your child and that your child comes prepared with everything on the list. It is also crucial that the application form is completed and emailed back to us by 9.00am on Friday 10th April for us to be able to accept your child on requested days next week. We require the **emergency contact details for 3 different people** in the event of an emergency- including your work contact number.

**Please complete the attached form only if you require emergency childcare provision next week.**

We stress again that many parents working in key sectors may be able to ensure their child is kept at home in line with government advice. Home is the safest place for your child to be. If only one of two parents living at home is a key worker, our expectation is that you will keep your child safely at home. We would like to continue to provide care for a limited number of children - children whose parents are critical to the Covid-19 response and children who are vulnerable who cannot be safely cared for at home.

**If this form can be returned by Friday morning, then Hayley will be able to confirm provision for next week.**

Parents should also do everything they can to ensure children are not mixing socially in a way which can continue to spread the virus in school. They should observe the same social distancing principles as adults. Please take note of the key message that is, if children can stay safely at home, they should and as mentioned in my previous letter, these are extraordinary times and it is very clear that our community will need to pull together and find new ways to support each other. Safeguarding the welfare and education of our learners and school community is our priority.

Any queries, please do get in touch.

With best wishes,